



KPMG User Guide: Additional Services

June 2022



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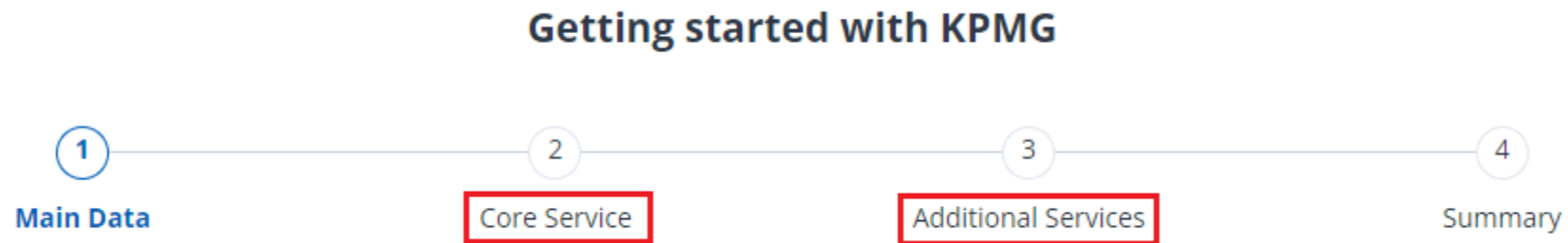
What additional services we offer

KPMG provides many additional services based on VAT compliance needs, our additional services include Fiscal representation, Filing agent fee in DE, Home country compliance, EORI, Intrastat, VAT payment processing in Spain, Retrospective returns, Self-Revision, Sworn Translations, Change company detail, General VAT Advice, Audit support, Communicating with Tax Authority, VAT Deregistration, etc.

Addition services are not available for purchase alone. You must first sign up for VAT compliance in a certain country if you want to benefit from additional services in the same country.

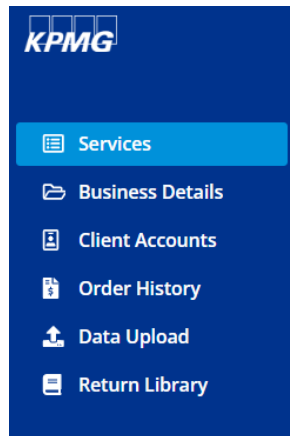
When can you add additional services?

If you are a newly registered user, you can add certain additional services at the Additional Services step when signing up for our core VAT compliance services. Some additional services will be added automatically at the Core Service step.



When can you add additional services?

If you have already signed up for our core compliance services, you can add additional services any time by clicking “Manage Services” under the “Services” session.



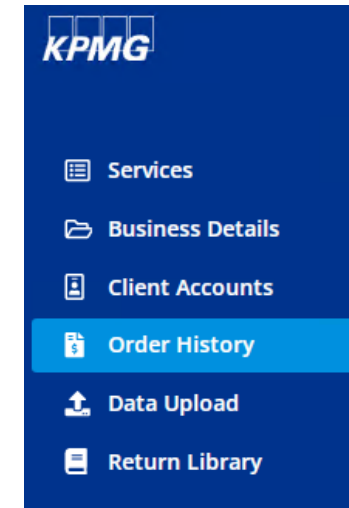
When can you add additional services?

You can only add a new service if you do not have any pending order. A pending order is a service that you signed up for or asked your account manager to add to your account, but where the service fee has not been paid yet. Should this be the case you will see this message when trying to add a new service:

To be able to proceed, you need to finalize the pending order. This means you either have to pay the outstanding amount or you have to cancel it. You can do it in your “Order History”, by clicking “Details” at the pending order.

Manage services

You have one pending order in progress



When can you add additional services?

At Order Details, you will see the option to cancel the order, or to upload a payment proof after you have made the bank transfer. Upon receiving the service fee, we will approve the order and you can add new services.

Order details

Created Date: 2022-03-28 11:44

Contract Id: 164183351

[Download](#)

Status: Confirmed

[Cancel](#)

Payments

BankTransferPayment € 2500 Created

[Upload proof](#)

When can you add additional services?

There are some additional services which can only be added by your account manager, please kindly contact us if you require any such services.

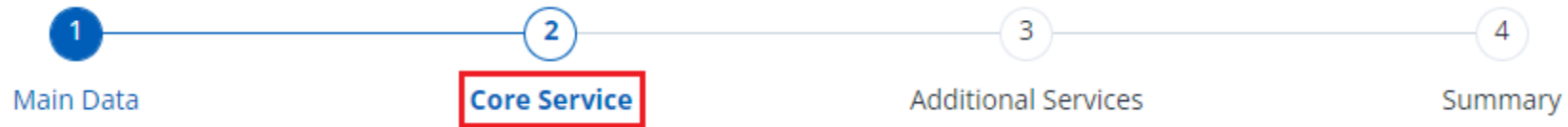
Change Company Details

General VAT Advice

Specialist VAT Advice

Communication with Tax Authorities

Where and how can you add additional services? What are they for?



Fiscal representation

If your company is established in a non-EU country, you may need a fiscal representation in some countries where you need a VAT compliance service. Different countries may have different fiscal representation fees. This service will automatically be added where applicable.

Filing agent in Germany

Some non-EU incorporated Sellers must appoint a German established filing agent.

This service will automatically be added where applicable.

Order Summary	
France	€ 1900
Fiscal representation ?	€ 1000
Germany	€ 1500
Filing agent	€ 600
Sub-total	€ 3400
VAT	€ 0
Total fee	€ 3400

Where and how can you add additional services? What are they for?



Home country compliance

VAT Compliance in the country of establishment (e.g., If your company is established in Italy and you choose Italian VAT compliance, there will be an extra fee charged for Home country compliance).

Order Summary	
Italy	€ 1500
Home country compliance	€ 600
Sub-total	€ 1500
VAT	€ 405
Total fee	€ 1905

Where and how can you add additional services? What are they for?



EORI

If you import goods into the EU, you will need to register an EORI number in the EU . This service is only available for non-EU based businesses that signed up for at least one EU country.

If you import goods into the UK, you will need to register an EORI number in the UK. This service is only available if a business has signed up for UK VAT compliance.

EORI

EORI number application in the EU



EORI number application in the UK



VAT payment processing in Spain

Spanish VAT needs to be paid to the tax authority through a local Spanish bank account , so please click “No” if you do not have a Spanish bank account. KPMG can assist with the bank transfer(s), and the extra service fee is EUR 120 per year (assuming that payments must be made on a quarterly basis: EUR 30/payment).

Spain

Do you have a Spanish bank account?

No

Yes

Where and how can you add additional services? What are they for?



Intrastat Report for arrivals/dispatches

If your company exceeds the Intrastat threshold in the arrivals/dispatches country, you are required to report Intrastat in/out for these countries.

- please choose a “starting date of Intrastat for arrivals”
- please choose a “starting date of Intrastat for dispatches”

The end date of the Intrastat reporting subscription will always be the same date as that for which the VAT compliance subscription for the same country ends.

The screenshot shows a form titled "Select additional services". On the left, there are two buttons: "Intrastat Report for arrivals" and "Intrastat Report for dispatches", each with a question mark icon. On the right, there are two date input fields. The first is labeled "Starting date of intrastat for arrivals" and the second is labeled "Starting date of intrastat for dispatches". Both date fields contain the placeholder text "mm/dd/yyyy" and have a calendar icon to their right.

Where and how can you add additional services? What are they for?



Retrospective returns

Select a “start date of representation by KPMG” or “effective date of registration” to indicate which previous returns will need to be prepared by KPMG.

Different countries may have different retrospective fees, depending on the involvement of a fiscal representative or a filing agent.

Other additional services

The above are the additional services that clients usually need when registering. KPMG also provides other additional services (e.g. Self-Revision, Sworn Translations, Changing company details, Communicating with tax authorities, Self-revision, General VAT advice and audit assistance, VAT Deregistration, etc.) You may require these during your compliance period. For details, please refer to the KPMG service contract or contact your account manager. Most of these services can be added or set up by your account manager.

Effective date of registration ?

mm/dd/yyyy

Start date of representation by KPMG ?

mm/dd/yyyy

Order Summary

Czech Republic	€ 975
Retrospective Return	€ 75
Sub-total	€ 975
VAT	€ 0
Total fee	€ 975



kpmg.com/socialmedia

The information contained herein is of a general nature and is not intended to address the circumstances of any particular individual or entity. Although we endeavor to provide accurate and timely information, there can be no guarantee that such information is accurate as of the date it is received or that it will continue to be accurate in the future. No one should act on such information without appropriate professional advice after a thorough examination of the particular situation.

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